

## Operational Level 1 Checklist

Task	Date Completed	
Month 1 _____		
Understand IRA		IRA: Plot   Avg
Assign Inventory Coordinator Role		
Eagle System Settings		
Complete Count Sheets		
Shoot Outs		Shooting Outs %:
Cashier Testing		
Month 2 _____		
Monitoring IRA		IRA: Plot   Avg
Complete Count Sheets		
Shoot Outs (weekly)		Shooting Outs %:
Purge Back Stock		
Month 3 _____		
Monitoring IRA		IRA: Plot   Avg
Complete Count Sheets		
Shoot Outs (weekly)		Shooting Outs %:
Store Floss		
Month 4 _____		
Full Store Count (if IRA Plot less than 80%)		IRA: Plot   Avg

