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Operational Level 4 - Efficiency Checklist		
Task	Date Completed	
Month 1 _____		
Understanding Efficiency		
Monitor Efficiency		MTD Counts Target MTD Change Target
Counting Process Review		
Month 2 _____		
Monitor Efficiency		MTD Counts Target MTD Change Target
Counting Process Review		
Month 3 _____		
Monitor Efficiency		MTD Counts Target MTD Change Target
Counting Process Review		
Month 4 _____		
Monitor Efficiency		MTD Counts Target MTD Change Target
Counting Process Review		
If your MTD Counts / Changes are trending outside your targets then contact us.		